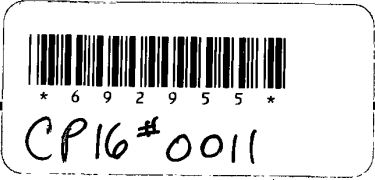


O'Donnell, Mary Beth



From: Orjiako, Oliver
Sent: Thursday, November 21, 2013 5:09 PM
To: Euler, Gordon; Anderson, Colete
Cc: O'Donnell, Mary Beth
Subject: FW: Request for a work session on selection of a population projection for the 2016 plan update
Attachments: Selection of Population project -Work Session Request (2).doc
Follow Up Flag: Follow up
Flag Status: Completed

Hello Mary Beth:

I believe the attached ten step planner need to be added to the index. Please, let me know if you have questions.

Oliver

-----Original Message-----

From: Orjiako, Oliver
Sent: Thursday, November 21, 2013 4:43 PM
To: McCauley, Mark
Cc: Tilton, Rebecca
Subject: Request for a work session on selection of a population projection for the 2016 plan update

Hello Mark:

I believe a date is calendared (December 18, 2013) for the Board work session. However, I want to make sure am following the ten step process. If you have questions, please let me know. Thank you very much.

Best- Oliver

**TEN STEP PLANNER
BOARD OF COMMISSIONER WORK SESSIONS**

This form needs to be reviewed and approved by the board before a work session is scheduled.

REQUESTED BY: *Community Planning*

1. **TOPIC:** Selection of a population projection for 2016-2035 plan update

2. **WORK SESSION:**

NAMES OF STAFF MEMBERS TO PRESENT AND ATTEND THE WORK SESSION:
Oliver Orjiako (Community Planning Director), Chris Cook/Chris Horne (PA'S Office), Gordy Euler (Community Planning), Ken Pearrow (GIS and County Demographer), City Staff and other interested parties.

3. **TIME FRAME:**

LENGTH OF TIME NEEDED: One hour
DESIRED DATE: December 18, 2013
SCHEDULED DATE OF WORK SESSION: December 18, 2013

4. **TIMING CONSIDERATIONS:** The Board as county officials are required to choose a population forecast from a range issued by the Washington State Office of Financial Management as required by state law.

5. **DESIRED RESULTS:** Planning staff are requesting key decisions and direction from the Board of County Commissioners to guide the Comprehensive Plan update process to completion by June 30, 2016.

6. **IMPACTS (COMMUNITY/FINANCIAL/STAFF/OTHER):** The population projection for the plan update is the driver for the level of work, staff, and resources needed. There is community interest in the population growth that the county is planning for.

7. **POLICY IMPLICATIONS:** The Comprehensive Plan is all about communities. Land use planning drives everything. It directs how the county and cities manage growth by choice and design, and not by chance. It provides guidance on capital investments and revenue sources according to state law.

8. **ISSUES TO BE CONSIDERED:** The main issues to consider are the growth number, the planning horizon, and our public participation program for the 2016 plan update.

9. **RECOMMENDED ACTION:** The ultimate goal is a review of the current plan and to determine if a major update is necessary. That requires a key decision from the Board on a population projection and approval of a public participation plan. Per the state statute adoption must be completed by June 30, 2016.

APPROVED FOR SCHEDULING:

Signature of requestor:

DATE: _____