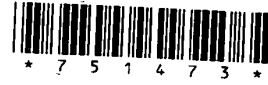


**Schroader, Kathy**



**From:** Orjiako, Oliver  
**Sent:** Tuesday, December 01, 2015 4:26 PM  
**To:** Euler, Gordon, Alvarez, Jose, Anderson, Colete, Albrecht, Gary, Hermen, Matt, Kamp, Jacqueline, Lebowsky, Laurie, Lumbantobing, Sharon, Wiser, Sonja  
**Cc:** Schroader, Kathy  
**Subject:** FW: Draft MOU for FSEIS  
**Attachments:** MOU Clark County doc, ATT00001 htm

FYI and for the record Thanks

---

**From:** McCauley, Mark  
**Sent:** Tuesday, December 01, 2015 3:30 PM  
**To:** Cook, Christine; Horne, Chris; Orjiako, Oliver; Euler, Gordon  
**Subject:** Fwd: Draft MOU for FSEIS

We do the CFP and the CFFP in house, right?

Sent from my iPhone

Begin forwarded message

**From:** "Madore, David" <[David.Madore@clark.wa.gov](mailto:David.Madore@clark.wa.gov)>  
**Date:** December 1, 2015 at 3:25:59 PM PST  
**To:** "McCauley, Mark" <[Mark.McCauley@clark.wa.gov](mailto:Mark.McCauley@clark.wa.gov)>  
**Subject:** FW: Draft MOU for FSEIS

---

**From:** R. W. Thorpe & Associates, Inc. [<mailto:admin@rwta.com>]  
**Sent:** Tuesday, December 01, 2015 2:35 PM  
**To:** Madore, David  
**Subject:** RE: Draft MOU for FSEIS

David,  
The attached MOU is revised per your email.

**From:** Madore, David [<mailto:David.Madore@clark.wa.gov>]  
**Sent:** Monday, November 30, 2015 6:03 PM  
**To:** 'R. W. Thorpe & Associates, Inc.' <[admin@rwta.com](mailto:admin@rwta.com)>  
**Subject:** RE: Draft MOU for FSEIS

Robert,

One correction to the MOU, rather than meeting with us in executive session, we would meet in open session at our Wednesday Board Time meeting. I am assuming that you can / will also include the CFP and CFFP as well and do the checklist.

Thanks

David

---

**From:** R. W. Thorpe & Associates, Inc. [<mailto:admin@rwta.com>]  
**Sent:** Monday, November 30, 2015 5:24 PM  
**To:** Madore, David  
**Cc:** 'Lee A. Michaelis, AICP'  
**Subject:** Draft MOU for FSEIS

David,  
Attached is a draft MOU for you review. If you have any questions please contact Robert

Thank you

Stacey

R W Thorpe & Associates, Inc  
2737 78<sup>th</sup> Avenue SE, Suite 100  
Mercer Island, WA 98040  
Phone (206) 624-6239  
Web [www.rwta.com](http://www.rwta.com)

This e-mail and related attachments and any response may be subject to public disclosure under state law

# R.W. THORPE & ASSOCIATES, INC.

Seattle • Anchorage • Denver • Winthrop

❖ Planning | Landscape Architecture | Project Management | Environmental | Economics ❖

## PRINCIPALS

Robert W Thorpe, AICP, President

## ASSOCIATES

Lee A Michaelis, AICP, Senior Associate

Stephen Speidel, ASLA, Senior Associate

## MEMORANDUM OF UNDERSTANDING

### MOU

### Time And Materials

### Work Order

### Phase I – Work Program/Budget/Team

### Comprehensive Plan - FSEIS

Client Name	Clark County	Date	December 1, 2015
	c/o David Madore, Chair County Councilors		
Client Address	1300 Franklin, 6th Floor,	Phone	(360) 397-223
	Vancouver, WA 98660		
		Email	david.madore@clark.wa.gov
Project	Clark County FSEIS Completion	Project Number	1511052
Principal in Charge	Robert W Thorpe, AICP	Requested by	David Madore, Chair
RWT/A Project Manager.	Lee A Michaelis, AICP		
Reason(s) for Request.	FSEIS Completion – Supporting Technical Studies		

## I. Work Summary – Tasks:

### Phase One – Startup

1. Phone Interviews – Program elements
  - a. Change in Program Elements
  - b. Additional Meetings
2. Work program – project steps, budget allocation, deadlines
3. Contact Co-Consultant Team members – Availability / Budget
  - a. Stantec
  - b. Transportation Solutions Inc
  - c. Optional – Vicki Morris Consulting Services
  - d. Legal – Richard Settle
4. Meet with Staff and County Councilors on December 2, 2015 meeting

## II. Items not covered/ or require Change Order:

1. Change in Strategy/Permit Approvals
2. Extra Meetings.

## III. Budget:

**Phase 1 – Startup – Costs would be part of FSEIS Program/work elements**

<i>Staff</i>	<i>Hours</i>	<i>Rate</i>		<i>Total</i>
Robert W Thorpe, AICP	6 - 12	150	-\$900	- \$1,800
Lee A Michaelis, AICP	12 - 16	125	\$1,500	- \$2,000
Planner/Analysist	-	90/100	\$	- \$
Administrative Support	3 - 4	65	\$195	- \$260
Range of Time Cost (Low End Target To High End Maximum)			\$2,595	\$4,060

See Attachments A & B for Contract Assumptions and Conditions

Expenses will be billed at cost + 10% service charge Preliminary Range \$100-250 (Mileage/Reproduction)

**III. Assumptions and Conditions**

1 See Attachments A & B.

**IV. Projected/ Estimated Timelines**

December 2, 2015 – December 4, 2015

Follow-up – Program outline 7-10 days

**V. Retainer/ Signature Request**

We appreciate the opportunity to present this MOU and Attachments A & B for your approval of our professional services, tasks, and agreement. **Please advise us of any needed changes. We can agree on approval at our Wednesday meeting.**

Please provide email address of person who should receive invoices \_\_\_\_\_

We look forward to assisting you with Final Supplemental Environmental Impact Study and supporting technical study chapters.

APPROVED BY: Robert W. Thorpe, AICP, President/Treasurer



11/30/15

Date

AUTHORIZATION TO PROCEED Phase I		
<i>Name</i>	<i>Title</i>	<i>Date</i>