

Schroader, Kathy



From: Orjiako, Oliver
Sent: Tuesday, December 01, 2015 2:54 PM
To: Euler, Gordon, Alvarez, Jose, Anderson, Colete, Albrecht, Gary, Hermen, Matt, Kamp, Jacqueline, Lebowsky, Laurie, Lumbantobing, Sharon, Wisner, Sonja
Cc: Schroader, Kathy
Subject: FW: Draft MOU for FSEIS
Attachments: MOU Clark County doc, ATT00001.htm

All

FYI and for the record. Thanks.

From: McCauley, Mark
Sent: Monday, November 30, 2015 6:28 PM
To: Cook, Christine; Orjiako, Oliver
Subject: Fwd: Draft MOU for FSEIS

Sent from my iPhone

Begin forwarded message:

From: "Madore, David" <David.Madore@clark.wa.gov>
Date: November 30, 2015 at 5:47:49 PM PST
To: "McCauley, Mark" <Mark.McCauley@clark.wa.gov>
Subject: FW: Draft MOU for FSEIS

Mark,

As soon as I sent you the email regarding the Comp Plan implementation, I see that they sent me this MOU. So I am forwarding it to you to prepare your part.

Thank you,

David

From: R. W. Thorpe & Associates, Inc. [<mailto:admin@rwta.com>]
Sent: Monday, November 30, 2015 5:24 PM
To: Madore, David
Cc: 'Lee A. Michaelis, AICP'
Subject: Draft MOU for FSEIS

David,
Attached is a draft MOU for your review. If you have any questions, please contact Robert.

Thank you

Stacey

R W Thorpe & Associates, Inc
2737 78th Avenue SE, Suite 100
Mercer Island, WA 98040
Phone (206) 624-6239
Web www.rwta.com

R.W. THORPE & ASSOCIATES, INC.

Seattle • Anchorage • Denver • Winthrop

❖ Planning | Landscape Architecture | Project Management | Environmental | Economics ❖

PRINCIPALS

Robert W Thorpe, AICP, President

ASSOCIATES

Lee A Michaelis, AICP, Senior Associate

Stephen Speidel, ASLA, Senior Associate

MEMORANDUM OF UNDERSTANDING

MOU

Time And Materials

Work Order

Phase I – Work Program/Budget/Team

Comprehensive Plan - FSEIS

Client Name	Clark County	Date	December 1, 2015
	c/o David Madore, Chair County Councilors		
Client Address	1300 Franklin, 6th Floor,	Phone	(360) 397-223
	Vancouver, WA 98660		
		Email	david.madore@clark.wa.gov
Project	Clark County FSEIS Completion	Project Number	1511052
Principal in Charge	Robert W Thorpe, AICP	Requested by	David Madore, Chair
RWT/A Project Manager	Lee A Michaelis, AICP		
Reason(s) for Request	FSEIS Completion – Supporting Technical Studies		

I. Work Summary – Tasks:

Phase One – Startup

- 1 Phone Interviews – Program elements
 - a. Change in Program Elements
 - b. Additional Meetings
2. Work program – project steps, budget allocation, deadlines
3. Contact Co-Consultant Team members – Availability / Budget
4. Meet with Staff AM and County Councilors executive session on December 2, 2015

II. Items not covered/ or require Change Order:

- 1 Change in Strategy/Permit Approvals
- 2 Extra Meetings

III. Budget:

Phase 1 – Startup – Costs would be part of FSEIS Program/work elements

Staff	Hours	Rate	Total
Robert W Thorpe, AICP	6 - 12	150	\$900 - \$1,800
Lee A Michaelis, AICP	12 - 16	125	\$1,500 - \$2,000
Planner/Analyst	-	90/100	\$ - \$
Administrative Support	3 - 4	65	\$195 - \$260
Range of Time Cost (Low End Target To High End Maximum)			\$2,595 - \$4,060

*See Attachments A & B for Contract Assumptions and Conditions
Expenses will be billed at cost + 10% service charge Preliminary Range \$100-250 (Mileage/Reproduction)*

III. Assumptions and Conditions

1 See Attachments A & B

IV. Projected/ Estimated Timelines

December 2, 2015 – December 4, 2015
Follow-up – Program outline 7-10 days

V. Retainer/ Signature Request

We appreciate the opportunity to present this MOU and Attachments A-& B for your approval of our professional services, tasks, and agreement. **Please advise us of any needed changes. We can agree on approval at our Wednesday meeting.**

Please provide email address of person who should receive invoices: _____

We look forward to assisting you with Final Supplemental Environmental Impact Study and supporting technical study chapters

APPROVED BY Robert W Thorpe, AICP, President/Treasurer



11 30 15

Date

AUTHORIZATION TO PROCEED Phase I

Name	Title	Date